



**APPROVED**

## **MEETING MINUTES**

### **HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE**

Tuesday, May 15, 2018

7:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

Members present: Ald. Rainey, Ald. Rue Simmons, Ald. Wilson, Ald. Wynne, Shawn Jones, Glen Mackey, Michael Miro

Members Absent: Ald. Braithwaite, Carol Goddard

Presiding Member: Ald. Rainey, Committee Chair

Staff: S. Flax

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#### **Call to Order / Declaration of Quorum**

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 7:07 PM. She noted that Carol Goddard was unable to attend meetings due to a schedule conflict. Ms. Goddard had also explained that no other member of the Plan Commission was interested in being the liaison to the HCDA Committee. There was discussion about the need for a liaison from the Plan Commission, as this is a local decision and not required by HUD. It was noted that Plan Commission membership placed significant time requirements on its members already. Ald. Rainey referred discussion of this requirement to the Rules Committee, as well as its impact on the number of HCDA members if it were to be removed.

#### **Approval of Meeting Minutes for March 20, 2018**

Ald. Wilson moved approval of the minutes as submitted, Ald. Wynne seconded the motion; it was approved unanimously.

#### **Allocation of Additional FY 2018 CDBG Funds**

Chair Rainey stated her agreement with the staff recommendation to allocate \$238,863 in additional CDBG funding available to CDBG Administration, Graffiti Removal, Summer Youth Employment, Certificate of Rehab, Target Area Code Enforcement, and Foster Athletic Field Renovations (see attached spreadsheet). Additional funds are because the actual 2018 CDBG grant amount is \$1,788,178, which is \$288,178 more than the \$1,500,000 estimate used in the September 2017 allocations, combined with \$50,620 additional repayments to the CDBG Revolving Loan Fund. Ald. Wilson moved approval of the additional CDBG allocations as proposed and Mr. Jones seconded the motion; the motion was approved unanimously.

Staff will update the draft 2018 Action Plan with the allocations as approved by the committee. The Action Plan and reallocation of unexpended CDBG funds from prior years will be submitted to City Council for approval at either the May 29 or June 11 meeting. The approved Action Plan will then be submitted to HUD, who has 45 days to review/approve before executing 2018 grant agreements.

**2019 CDBG/MHB Application and Process**

Staff reminded committee members to provide any input on the ZoomGrants application to better align with City Council goals of ensuring equitable access to needed services for all Evanston residents to staff by Monday, May 21. Staff will incorporate input from HCDA Committee and Mental Health Board into the final application.

**Public Comment**

None was made, as no member of the public was present.

**Staff Reports**

Staff noted that there were no items on the agenda for the June 19 committee meeting and suggested the meeting could be canceled. Ald Rue Simmons noted that the date also conflicts with the Juneteenth Celebration in Twiggs Park. The committee agreed unanimously to cancel the June 19 meeting in honor of Juneteenth.

**Adjournment**

There being no further business before the committee, Ald. Wynne moved adjournment, Ald. Wilson seconded the motion and it was approved unanimously; the meeting was adjourned at 7:22 PM.

Respectfully submitted,  
Sarah K. Flax  
Housing and Grants Administrator